




## HR MERIT SELECTION AND PROMOTION BOARD

TO ALL CONCERNED:


The HR Merit Selection and Promotion Board (HRMSPB) hereby announces the **List of Applicants and List of Qualified Applicants** for the following positions:

- One (1) Chief Administrative Officer
- One (1) Attorney IV
- Two (2) Supervising Administrative Officer
- One (1) Executive Assistant III
- One (1) Information Technology Officer I
- Five (5) Administrative Officer V
- One (1) Internal Auditor III
- One (1) Information Officer III
- One (1) Project Development Officer III
- One (1) Planning Officer III

Anyone who feels aggrieved or would like to be clarified regarding this matter, may forward their grievance or query in writing with the HRMSPB (thru the HRMO) within fifteen (15) days from date of posting of this Notice.

  
**GINO A. CABRERA, Rpm**  
Assistant Head, HRMO

Attested:

  
**FREDERICK V. VILLA, DT**  
Chairperson, HRMSPB  
(for Non-Teaching Personnel)  
Vice President, Administrative and Financial Affairs

MAY 08 2023



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Chief Administrative Officer  
ITEM POSITION:  
SLPCB-CADOF-27-2022

SALARY GRADE: 24

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus - Administrative Division
Education:	Master's degree or Certificate in Leadership and Management from the CSC
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	24 hours of supervisory/management learning and development intervention
Experience:	4 years of supervisory and management
Competency	Advanced knowledge and skills in strategic planning and project management, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development.
APPLICANT	PRESENT POSITION/OFFICE
Aldovino, Rolan B.	Planning Officer V National Commission on Indigenous People
Barte, Reymark	Administrative Officer V DOST-TAPI, FAD Property
Cadao, Melanie S.	Assistant Professor III Southern Luzon State University
Daya, Helene D.	Associate Professor IV Southern Luzon State University
Dimaranan, Gillian Portia P.	Associate Professor I Southern Luzon State University
Paroan, Edsel P.	Assistant Professor IV Southern Luzon State University
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Valle, Richard L.	Instructor III Southern Luzon State University
Veluz, Richard M.	Assistant Professor I Southern Luzon State University
Villaverde, Ramona S.	Building Administration Manager Shopping Center Management Corporation
Zabella, Maridel C.	Administrative Officer IV Southern Luzon State University
11 applicants	

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERICK T. MALLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Chief Administrative Officer  
ITEM POSITION:  
SLPCB-CADOF-27-2022

SALARY GRADE: 24

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus - Administrative Division
Education:	Master's degree or Certificate in Leadership and Management from the CSC
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	24 hours of supervisory/management learning and development intervention
Experience:	4 years of supervisory and management
Competency	Advanced knowledge and skills in strategic planning and project management, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development.
APPLICANT	PRESENT POSITION/OFFICE
Aldovino, Rolan B.	Planning Officer V National Commission on Indigenous People
Cadao, Melanie S.	Assistant Professor III Southern Luzon State University
Daya, Helene D.	Associate Professor IV Southern Luzon State University
Dimaranan, Gillian Portia P.	Associate Professor I Southern Luzon State University
Paroan, Edsel P.	Assistant Professor IV Southern Luzon State University
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Zabella, Maridel C.	Administrative Officer IV Southern Luzon State University
7 Applicants	

Prepared by:

**GINO A. CABRERA, Rpm**  
Assistant Head, HRMO

Approved by: 

**FREDERICK T. VILLA, DT**  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD


ALL APPLICANTS

Attorney IV  
ITEM POSITION:  
SLPCB-ATY4-36-2022


SALARY GRADE: 23

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Legal Unit
Education:	Bachelor of Laws
Eligibility:	RA 1080 (BAR)
Training:	8 hours of relevant training
Experience:	2 years of relevant experience
Competency	Advanced knowledge and skills in analyzing legal matters concerning university operations and integrity in the practice of profession.
APPLICANT	PRESENT POSITION/OFFICE
Arellano, Gear G.	Labor and Employment Officer II- Department of Labor and Employment ROIVA-QPO
1 Applicant	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Attorney IV

ITEM POSITION:  
SLPCB-ATY4-36-2022

SALARY GRADE: 23

MINIMUM QUALIFICATION:


Office/Unit:	SLSU Lucban Campus – Office of the President Legal Unit
Education:	Bachelor of Laws
Eligibility:	RA 1080 (BAR)
Training:	8 hours of relevant training
Experience:	2 years of relevant experience
Competency	Advanced knowledge and skills in analyzing legal matters concerning university operations and integrity in the practice of profession.

APPLICANT	PRESENT POSITION/OFFICE
Arellano, Gear G.	Labor and Employment Officer II- Department of Labor and Employment ROIVA-QPO
1 Applicant	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Supervising Administrative Officer - Administrative Division

ITEM POSITION:


SALARY GRADE: 22

SLPCB-SADOF-25-2022


MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus - Administrative Division
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	16 hours of relevant training
Experience:	3 years of relevant experience
Competency	Advanced knowledge and skills on pertinent rules and regulations pertaining to the financial/ administrative operations of the university, oral and written communication, problem solving and analytical approaches, planning and budgeting, management and supervisory practices, interpersonal and organizational decision making, and organizational development.
APPLICANT	PRESENT POSITION/OFFICE
Abad, Belma B.	Admin Officer V, Focal Person TAK/ Chairperson CENRO Tayabas
Avila, Maria Sylvia S.	Acting Technical Assistant to the President Manuel S. Enverga University Foundation
Barte, Reymark	Administrative Officer V DOST-TAPI, FAD Property
Bello, Tristan Jeremias A.	Peace Program Officer III Office of the Presidential Adviser on the Peace Process
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
Cadao, Melanie S.	Assistant Professor III Southern Luzon State University
Caneo, Patrice Grace A.	Assistant Professor II Southern Luzon State University
Carreon, Paulo G.	Administrative Officer V Human Resource Mangement Office City Government of
Llegado, Fides Joyce D.	Assistant Professor II Southern Luzon State University

Makipagay, Melvin A.	Administrative Officer I Southern Luzon State University
Pangilinan, Millecent O.	Court Decongestion Officer TC BR 60 Lucena City
Paroan, Edsel P.	Assistant Professor IV Southern Luzon State University
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Rivera, Jayson A.	Budget Officer II Municipality of Sariaya
Seño, Mariebeth P.	Assistant Profesor II Southern Luzon State University
Valle, Richard L.	Instructor III Southern Luzon State University
Veluz, Richard M.	Assistant Professor I Southern Luzon State University
Villania, Norvic C.	Administrative Offcer II DepEd Quezon Division
Villaverde, Ramona S.	Building Administration Manager Shopping Center Management Corporation
Yao, Jezreei S.	Administrative Officer II Department of Foreign Affairs
Zabella, Maridel C.	Administrative Officer IV Southern Luzon State University
21 Applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Supervising Administrative Officer - Administrative Division

ITEM POSITION: SALARY GRADE: 22

SLPCB-SADOF-25-2022

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus - Administrative Division
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	16 hours of relevant training
Experience:	3 years of relevant experience
Competency	Advanced knowledge and skills on pertinent rules and regulations pertaining to the financial/ administrative operations of the university, oral and written communication, problem solving and analytical approaches, planning and budgeting, management and supervisory practices, interpersonal and organizational decision making, and organizational development.
APPLICANT	PRESENT POSITION/OFFICE
Abad, Belma B.	Admin Officer V, Focal Person TAK/ Chairperson CENRO Tayabas
Avila, Maria Sylvia S.	Acting Technical Assistant to the President Manuel S. Enverga University Foundation
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
Cadao, Melanie S.	Assistant Professor III Southern Luzon State University
Caneo, Patrice Grace A.	Assistant Professor II Southern Luzon State University
Makipagay, Melvin A.	Administrative Officer I Southern Luzon State University
Paroan, Edsel P.	Assistant Professor IV Southern Luzon State University
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Seño, Mariebeth P.	Assistant Profesor II Southern Luzon State University
Zabella, Maridel C.	Administrative Officer IV Southern Luzon State University
10 Applicants	

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching





PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Supervising Administrative Officer - Finance Division

ITEM POSITION:

SALARY GRADE: 22

SLPCB-SADOF-26-2022

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus - Financial Division
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	16 hours of relevant training
Experience:	3 years of relevant experience
Competency	Advanced knowledge and skills on pertinent rules and regulations pertaining to the financial/ administrative operations of the university, oral and written communication, problem solving and analytical approaches, planning and budgeting, management and supervisory practices, interpersonal and organizational
APPLICANT	PRESENT POSITION/OFFICE
Absulio, Maria Cristine D.	Administrative Officer V Budget Office
Cadao, Melanie S.	Assistant Professor III Southern Luzon State University
Caneo, Patrice Grace A.	Assistant Professor II Southern Luzon State University
Medina, Myla J.	Accountant III Food and Drug Administration
Paroan, Edsel	Assistant Professor IV Southern Luzon State University
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Veluz, Richard M.	Assistant Professor I Southern Luzon State University
7 Applicants	

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Supervising Administrative Officer - Finance Division

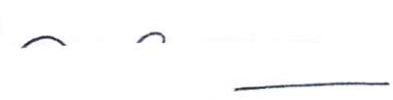
ITEM POSITION:

SALARY GRADE: 22

SLPCB-SADOF-26-2022

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus - Financial Division
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	16 hours of relevant training
Experience:	3 years of relevant experience
Competency	Advanced knowledge and skills on pertinent rules and regulations pertaining to the financial/ administrative operations of the university, oral and written communication, problem solving and analytical approaches, planning and budgeting, management and supervisory practices, interpersonal and organizational
APPLICANT	PRESENT POSITION/OFFICE
Absulio, Maria Cristine D.	Administrative Officer V Budget Office
Cadao, Melanie S.	Assistant Professor III Southern Luzon State University
Caneo, Patrice Grace A.	Assistant Professor II Southern Luzon State University
Medina, Myla J.	Accountant III Food and Drug Administration
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
5 Applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Executive Assistant III

ITEM POSITION: SLPCB- SALARY GRADE: 20  
 EXA3-48-2022 (coterminous to the incumbent)

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President
Education:	Bachelor's degree
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Excellent verbal, both written and oral communication skills and computer skills in MS office applications and use of internet and digital teleconferencing applications, ability to assist in executive functions.
APPLICANT	PRESENT POSITION/OFFICE
Andrade, Joyce S.	Executive Assistant for Admin Southern Luzon State University
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
De Ocampo, Carla Dia R.	Teacher II DepEd Quezon Lutucan
Dedace, Vince Angelo L.	Administrative Officer II DepEd Quezon Division
Nantes, Trixia S.	Network & Services Analytics Engineer Smart Communications Inc.
Prieto, Nicole Lorraine R.	Student Application Support Specialist Grantme Education Consulting Inc.
Sol, Ingemar Jr M.	Bookkeeper Catanauan Entrepreneurs Credit Cooperative

Villa, Bryant D.	Building Manager FPD Asia Property Services Inc.
8 Applicants	

Prepared by:



**GINO A. CABRERA, Rpm**  
Assistant Head, HRMO

Approved by:



**FREDERICK T. VILLA, DT**  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS


Executive Assistant III

ITEM POSITION: SLPCB- SALARY GRADE: 20


EXA3-48-2022 (coterminous to the incumbent)

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President
Education:	Bachelor's degree
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Excellent verbal, both written and oral communication skills and computer skills in MS office applications and use of internet and digital teleconferencing applications, ability to assist in executive functions.
APPLICANT	PRESENT POSITION/OFFICE
No Qualified Applicant	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS


Information Technology Officer I

ITEM POSITION:  
SLPCB-ITO1-45-2022


SALARY GRADE: 19

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President ICT Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge in Search Engine Optimization, Layer 2 and Layer 3 Technologies and Protocols: VLANs, Ether channel, STP, PVSTP+, RSTP, MST, 802.1x; skills in technical scoping, on-site project implementations, web applications and programming languages such as HTML, CSS, JavaScript, JQuery and API's
APPLICANT	PRESENT POSITION/OFFICE
Andaluz, Gilbert N.	Administrative Officer I Southern Luzon State University
Borgonia, Jedd Wilzon G.	Computer Programmer Southern Luzon State University
Seño, Mariebeth P.	Assistant Professor II Southern Luzon State University
Villanueva, Rodson Robert M.	Information Technology Officer I Department of Social Welfare and Development
4 Applicants	

Prepared by:

  
GINO A. CABRERA, RPM  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS


Information Technology Officer I

ITEM POSITION:  
SLPCB-ITO1-45-2022


SALARY GRADE: 19

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President ICT Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge in Search Engine Optimization, Layer 2 and Layer 3 Technologies and Protocols: VLANs, Ether channel, STP, PVSTP+, RSTP, MST, 802.1x; skills in technical scoping, on-site project implementations, web applications and programming languages such as HTML, CSS, JavaScript, JQuery and API's
APPLICANT	PRESENT POSITION/OFFICE
Andaluz, Gilbert N.	Administrative Officer I Southern Luzon State University
Borgonia, Jedd Wilzon G.	Computer Programmer Southern Luzon State University
Seño, Mariebeth P.	Assistant Professor II Southern Luzon State University
Villanueva, Rodson Robert M.	Information Technology Officer I Department of Social Welfare and Development
4 Applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Administrative Officer V - Quality Assurance Unit

ITEM POSITION: SALARY GRADE: 18  
SLPCB-ADOF5-21-2022

SUMMARY OF EVALUATION OF APPLICANTS	
<b>MINIMUM QUALIFICATION:</b>	
Office/Unit:	SLSU Lucban Campus – Office of the President Quality Assurance Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Abarquez, Miriam Belle A.	Training Specialist Southern Luzon State University
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
Dando, Jayson S.	Assistant Administrative Officer Community General Hospital of San Pablo City
Mercurio, Julio Ramillo A.	Elementary Grade Teacher I DepEd Lucena City
Merjudio, Bryan Joshua A.	Administrative Officer II Department of Education
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Prieto, Nicole Lorraine R.	Student Application Support Specialist Grantme Education Consulting Inc.
Reyes, Diana Elizabeth A.	Executive Assistant for Special Projects Southern Luzon State University
Samson, Jerwin A.	Senior Business Counselor Department of Trade and Industry Quezon
Sison, Ernest Paul Y.	Part Time Instructor College of Engineering
Yao, Jezreel S.	Administrative Officer II Department of Foreign Affairs



11 Applicants

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

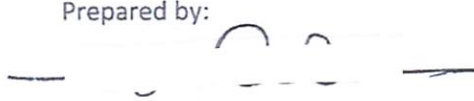
ALL QUALIFIED APPLICANTS

Administrative Officer V - Quality Assurance Unit


ITEM POSITION: SALARY GRADE: 18  
SLPCB-ADOF5-21-2022

SUMMARY OF EVALUATION OF APPLICANTS	
<b>MINIMUM QUALIFICATION:</b>	
Office/Unit:	SLSU Lucban Campus – Office of the President Quality Assurance Unit
Education:	Bachelor’s degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Reyes, Diana Elizabeth A.	Executive Assistant for Special Projects Southern Luzon State University
2 Applicants	

Prepared by:

  
**GINO A. CABRERA, Rpm**  
Assistant Head, HRMO

Approved by:

  
**FREDERICK T. VILLA, DT**  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Administrative Officer V - Human Resource Management Unit


ITEM POSITION:  
SLPCB-ADOF5-22-2022

SALARY GRADE: 18


MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Human Resource Management Unit
Education:	Bachelor’s degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Abarquez, Miriam Belle A.	Training Specialist Southern Luzon State University
Basera, Earl Gabrielle	Administrative Officer IV (HRMO II) Municipal Government of Tagkawayan, Quezon
Bello, Tristan Jeremias A.	Peace Program Officer III Office of the Presidential Adviser on the Peace Process
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
Dando, Jayson S.	Assistant Administrative Officer Community General Hospital of San Pablo City
De Veluz, Maritess P.	Instructor I Southern Luzon State University
Enopia, Jenny Rose M.	Administrative Aide III (Casual) Doña Marta Memorial District Hospital/Provincial Government of Quezon
Hernandez, Grasiela L.	Administrative Officer II City Schools Division City of Tayabas
Mercurio, Julio Ramillo A.	Elementary Grade Teacher I DepEd Lucena City
Merjudio, Bryan Joshua A.	Administrative Officer II Department of Education
Ogerio, Anna Jean M.	Administrative Officer II Department of Education Quezon
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Prieto, Nicole Lorraine R.	Student Application Support Specialist Grantme Education Consulting Inc.

San Gil, Kristene M.	Administrative Officer II DepEd Lucena City
Sison, Ernest Paul Y.	Part Time Instructor College of Engineering
Trinidad, Jannin G.	Internal Auditor II Department of Science and Technology - Central Office
Villaester, Shiela Marie B.	Administrative Officer II Management and Audit Analyst I- Provincial Internal Audit Office
Yao, Jezreel S.	Administrative Officer II Department of Foreign Affairs
Zabella, Maridel C.	Administrative Officer IV Southern Luzon State University
19 Applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS


Administrative Officer V - Human Resource Management Unit

ITEM POSITION:  
SLPCB-ADOF5-22-2022


SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Human Resource Management Unit
Education:	Bachelor’s degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
De Veluz, Maritess P.	Instructor I Southern Luzon State University
Merjudio, Bryan Joshua A.	Administrative Officer II Department of Education
Ogerio, Anna Jean M.	Administrative Officer II Department of Education Quezon
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
San Gil, Kristene M.	Administrative Officer II DepEd Lucena City
Zabella, Maridel C.	Administrative Officer IV Southern Luzon State University
7 Applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Administrative Officer V - Records Unit

ITEM POSITION:  
SLPCB-ADOF5-23-2022

SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Records Unit
Education:	Bachelor’s degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Abarquez, Miriam Belle A.	Training Specialist Southern Luzon State University
Acupanda, Frances Louise A.	Administrative Aide IV Office of the Provincial Agriculturist
Alburo, Jayson V.	Social Insurance Assistant I PhilHealth IV A
Andrade, Joyce S.	Executive Assistant for Admin Southern Luzon State University
Bello, Tristan Jeremias A.	Peace Program Officer III Office of the Presidential Adviser on the Peace Process
Beltran, Eliza P.	Craft Education Demonstrator Southern Luzon State University
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
Caballero, Abigail U.	High School Teacher Sariaya institute Inc.
Cruzat, Klarissa Jean A.	Service Associate China Bank Savings, Inc.
Dando, Jayson S.	Assistant Administrative Officer- Community General Hospital of San Pablo City
De Ocampo, Resur Rey V.	Administrative Officer I (Records Officer I )- Provincial Health Office
Esmerna, Rodelio Jr M.	Administrative Officer II DepEd Quezon Division

Mercurio, Julio Ramillo A.	Elementary Grade Teacher I DepEd Lucena City
Merjudio, Bryan Joshua A.	Administrative Officer II Department of Education
Monedo, Wenelyn R.	Administrative Assistant III Movie and Television Review and Classification Board
Placino, Margarita L.	Administrative Officer III Assistant Head Supply and Property Office
Prieto, Nicole Lorraine R.	Student Application Support Specialist Grantme Education Consulting Inc.
Sagetarios, Jerome C.	Administrative Assistant Professional Regulation Commission
Sison, Ernest Paul Y.	Part Time Instructor College of Engineering
Villaester, Shiela Marie B.	Administrative Officer II Management and Audit Analyst I Provincial Internal Audit Office
Yao, Jezreel S.	Administrative Officer II Department of Foreign Affairs
21 Applicants	

Prepared by:



**GINO A. CABRERA, Rpm**  
Assistant Head, HRMO

Approved by:



**FREDERICK T. VILLA, DT**  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Administrative Officer V - Records Unit


ITEM POSITION:

SALARY GRADE: 18


SLPCB-ADOF5-23-2022

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Records Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Beltran, Eliza P.	Craft Education Demonstrator Southern Luzon State University
De Ocampo, Resur Rey V.	Administrative Officer I (Records Officer I )- Provincial Health Office
Esmerna, Rodelio Jr M.	Administrative Officer II DepEd Quezon Division
Monedo, Wenelyn R.	Administrative Assistant III Movie and Television Review and Classification Board
Placino, Margarita L.	Administrative Officer III Assistant Head Supply and Property Office
5 Applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching





PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Administrative Officer V - Supply and Property Management Unit

ITEM POSITION:  
SLPCB-ADOF5-24-2022

SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Supply and Property Management Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Abarquez, Miriam Belle A.	Training Specialist Southern Luzon State University
Alcoreza, Froilan Virnard A.	Administrative Aide iv Procurement Office
Andaluz, Gilbert N.	Administrative Officer I Southern Luzon State University
Andrade, Joyce S.	Executive Assistant for Admin Southern Luzon State University
Azares, Jonabel R.	Administrative Officer II Department of Education
Barte, Reymark	Administrative Officer V DOST-TAC30:D50PI, FAD Property
Bello, Tristan Jeremias A.	Peace Program Officer III Office of the Presidential Adviser on the Peace Process
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
Dando, Jayson S.	Assistant Administrative Officer Community General Hospital of San Pablo City
De Ocampo, Resur Rey V.	Administrative Officer I (Records Officer I ) Provincial Health Office
De Veluz, Maritess P.	Instructor I Southern Luzon State University
Mercurio, Julio Ramillo A.	Elementary Grade Teacher I DepEd Lucena City

Palines, Rowena O.	Administrative Aide VI Southern Luzon State University
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Prieto, Nicole Lorraine R.	Student Application Support Specialist Grantme Education Consulting Inc.
Rodriguez, Maria Cecilia S.	Administrative Officer II Office of Schools Division Superintendent Supply Section Manuel L. Quezon Elem School
Sageterios, Jerome C.	Administrative Assistant Professional Regulation Commission
Sison, Ernest Paul Y.	Part Time Instructor College of Engineering
Valle, Richard L.	Instructor III Southern Luzon State University
Villa, Bryant D.	Building Manager FPD Asia Property Services Inc.
Villa, Maritess O.	Administrative Assistant II Southern Luzon State University
Yao, Jezreel S.	Administrative Officer II Department of Foreign Affairs
Zabella, Maridel C.	Administrative Officer IV Southern Luzon State University
23 Applicants	

Prepared by:



GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:



FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Administrative Officer V - Supply and Property Management Unit

ITEM POSITION:  
SLPCB-ADOF5-24-2022

SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Supply and Property Management Unit
Education:	Bachelor’s degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Alcoreza, Froilan Virnard A.	Administrative Aide IV Procurement Office
Andaluz, Gilbert N.	Administrative Officer I Southern Luzon State University
Azares, Jonabel R.	Administrative Officer II Department of Education
De Veluz, Maritess P.	Instructor I Southern Luzon State University
Palines, Rowena O.	Administrative Aide VI Southern Luzon State University
Placino, Margarita L.	Administrative Officer III Assistant Head, Supply and Property Office
Rodriguez, Maria Cecilia S.	Administrative Officer II Office of Schools Division Superintendent Supply Section Manuel L. Quezon Elem School
Valle, Richard L.	Instructor III Southern Luzon State University
Villa, Maritess O.	Administrative Assistant II Southern Luzon State University
Zabella, Maridel C.	Administrative Officer IV Southern Luzon State University
10 Applicants	

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS


Administrative Officer V - Tagkawayan

ITEM POSITION:  
SLPCB-ADOF5-20-2022


SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Tagkawayan Campus
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Basera, Earl Gabrielle	Administrative Officer IV (HRMO II) Municipal Government of Tagkawayan, Quezon
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
Magdame, Sherrlyn U.	Administrative Officer IV Southern Luzon State University-Judge Guillermo Eleazar Tagkawayan, Quezon
Mercurio, Julio Ramillo A.	Elementary Grade Teacher I DepEd Lucena City
Moral, Merry Rose C.	Agriculturist I Department of Agriculture RFOIV-A
Sison, Ernest Paul Y.	Part Time Instructor College of Engineering SLSU Main Campus
6 applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, JT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

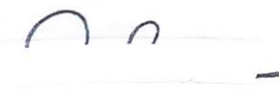
ALL QUALIFIED APPLICANTS

Administrative Officer V - Tagkawayan

ITEM POSITION: SLPCB- SALARY GRADE: 18  
ADOF5-20-2022

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Tagkawayan Campus
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in strategic planning, delivering effective reports and presentations, legal compliance, written and verbal communication, management and supervisory practices, interpersonal and organizational decision making, and organizational development in the area of assignment.
APPLICANT	PRESENT POSITION/OFFICE
Bucad, Avelino Jr R.	Head Teacher I DepEd Quezon Science Highschool
Magdame, Sherrlyn U.	Administrative Officer IV Southern Luzon State University-Judge Guillermo Eleazar Tagkawayan, Quezon
2 Applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Internal Auditor III  
ITEM POSITION:  
SLPCB-IAUD3-39-2022

SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Internal Audit Unit
Education:	Bachelor’s degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and analytical skills on government accounting and auditing rules, regulations, and procedures; communication skills in oral, report writing, and presentation.
APPLICANT	PRESENT POSITION/OFFICE
Abarquez, Miriam Belle A.	Training Specialist Southern Luzon State University
Obien, Veronica C.	Administrative Aide III Southern Luzon State University
Palines, Rowena O.	Administrative Aide VI Southern Luzon State University
San Juan, Venice Kay-Ann R.	Administrative Aide III Southern Luzon State University
Trinidad, Jannin G.	Internal Auditor II Department of Science and Technology - Central Office
Villa, Maritess O.	Administrative Assistant II Southern Luzon State University
Villaester, Shiela Marie B.	Administrative Officer II Management and Audit Analyst I Provincial Internal Audit Office
7 applicants	

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERIC VILLA, Df  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Internal Auditor III  
ITEM POSITION:  
SLPCB-IAUD3-39-2022

SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Internal Audit Unit
Education:	Bachelor’s degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and analytical skills on government accounting and auditing rules, regulations, and procedures; communication skills in oral, report writing, and presentation.
APPLICANT	PRESENT POSITION/OFFICE
Obien, Veronica C.	Administrative Aide III Southern Luzon State University
Palines, Rowena O.	Administrative Aide VI Southern Luzon State University
San Juan, Venice Kay-Ann R.	Administrative Aide III Southern Luzon State University
Trinidad, Jannin G.	Internal Auditor II Department of Science and Technology - Central Office
Villa, Maritess O.	Administrative Assistant II Southern Luzon State University
Villaester, Shiela Marie B.	Administrative Officer II Management and Audit Analyst I Provincial Internal Audit Office
6 applicants	

Prepared by:

GINO A. CABRERA, RPr  
Assistant Head, HRMO

Approved by:

FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Information Officer III  
 ITEM POSITION:  
 SLPCB-INFO3-42-2022


SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Information Unit
Education:	Bachelor's degree
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills on implementing and operating public information and education programs and strategies through TV, radio, and social media, and excellent communication skills.
APPLICANT	PRESENT POSITION/OFFICE
Abuel, Maurino N.	Instructor I Southern Luzon State University
Alburo, Jayson V.	Social Insurance Assistant PhilHealth IV A
De Leon, April Arianne A.	Education Program Specialist I Southern Luzon State University
Pabellano, Princess Catherine L.	Instructor I Southern Luzon State University
Prieto, Nicole Lorraine R.	Student Application Support Specialist Grantme Education Consulting Inc.
Salayo, Elaine C.	Secondary School Teacher I DepEd Luis Palad Intergrated School
Saños, April C.	Information Officer I Department of Environment and Natural Resources
7 applicants	

Prepared by:

  
 GINO A. CABRERA, Rpm  
 Assistant Head, HRMO

Approved by:

  
 FREDERICK T. VILLA, DT  
 Chairperson, MSPB Non-Teaching





PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Information Officer III

ITEM POSITION:  
SLPCB-INFO3-42-2022

SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Information Unit
Education:	Bachelor's degree
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills on implementing and operating public information and education programs and strategies through TV, radio, and social media, and excellent communication skills.
APPLICANT	PRESENT POSITION/OFFICE
No Qualified Applicant	

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL APPLICANTS

Project Development Officer III

ITEM POSITION:

SALARY GRADE: 18

SLPCB-PDO3-30-2022

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Project Management Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills on proposal preparation, budgeting, implementation, monitoring, and evaluation of infrastructure/ development projects of the university.
APPLICANT	PRESENT POSITION/OFFICE
Alburo, Jayson V.	Social Insurance Assistant I PhilHealth IV A
Bucad, Avelino Jr. B.	Head Teacher I DepEd Quezon Science Highschool
Cabañeros, Mariah Athina Suzette S.	Administrative Assistant II Office of the Provincial Agriculturist
Makipagay, Melvin A.	Administrative Officer I Southern Luzon State University
Nicolas, Ariel V.	Physical Plant and Facilities Supervisor Manuel S. Enverga University Foundation
Saños, April C.	Information Officer I Department of Environment and Natural Resources
Sison, Ernest Paul Y.	Part Time Instructor College of Engineering
Villa, Bryant D.	Building Manager FPD Asia Property Services Inc.
8 applicants	

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERICK T. VILLA, DT  
Chairperson, MSPB Non-Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Project Development Officer III

ITEM POSITION:

SLPCB-PDO3-30-2022

SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Project Management Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills on proposal preparation, budgeting, implementation, monitoring, and evaluation of infrastructure/ development projects of the university.
APPLICANT	PRESENT POSITION/OFFICE
Makipagay, Melvin A.	Administrative Officer I Southern Luzon State University
Nicolas, Ariel V.	Physical Plant and Facilities Supervisor Manuel S. Enverga University Foundation
2 Applicants	

Prepared by:

GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching



PERSONNEL SELECTION AND PROMOTION BOARD


ALL APPLICANTS

Planning Officer III  
ITEM POSITION:  
SLPCB-PLO3-33-2022


SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Planning Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in data gathering, analysis, and data management and their application to institutional, infrastructure, and development planning, organizing, delivering and monitoring of strategic priorities of the university
APPLICANT	PRESENT POSITION/OFFICE
Andrade, Joyce S.	Executive Assistant for Admin Southern Luzon State University
Bucad, Avelino Jr R.	Head Teacher I- DepEd Quezon Science Highschool
Calzado, Romel B.	Planning Officer I Municipal Planning and Development Coordinator
Makipagay, Melvin A.	Administrative Officer I Southern Luzon State University
Salvador, Julie Ann I.	Regional Credit Analyst Orix Metro Leasing & Finance Corporation
Sison, Ernest Paul Y.	Part Time Instructor College of Engineering
6 applicants	

Prepared by:

  
GINO A. CABRERA, Rpm  
Assistant Head, HRMO

Approved by:

  
FREDERICK T. VILLA, DT  
Chairperson, MSPB Non- Teaching



PERSONNEL SELECTION AND PROMOTION BOARD

ALL QUALIFIED APPLICANTS

Planning Officer III  
ITEM POSITION:  
SLPCB-PLO3-33-2022

SALARY GRADE: 18

MINIMUM QUALIFICATION:	
Office/Unit:	SLSU Lucban Campus – Office of the President Planning Unit
Education:	Bachelor's degree relevant to the job
Eligibility:	Career Service (Professional) Second Level Eligibility
Training:	8 hours of training
Experience:	2 years of experience
Competency	Strong knowledge and skills in data gathering, analysis, and data management and their application to institutional, infrastructure, and development planning, organizing, delivering and monitoring of strategic priorities of the university
APPLICANT	PRESENT POSITION/OFFICE
Makipagay, Melvin A.	Administrative Officer I Southern Luzon State University
1 Applicant	

Prepared by:

**GINO A. CABRERA, Rpm**  
Assistant Head, HRMO

Approved by:

**FREDERICK T. VILLA, DT**  
Chairperson, MSPB Non-Teaching